

Library Board Meeting  
September 15, 2008

The Carroll Public Library Board of Trustees met in the Mayor's conference room of city hall. Trustees present were Blincow, Hartley, Schroeder, Setzler, Siemann, and Stence, and Director Fischbach. Trustees absent were Bogue, Louis, and Neu.

Schroeder called the meeting to order at 5:15. It was moved by Siemann and seconded by Blincow to approve the agenda. All voted aye. It was moved by Hartley and seconded by Setzler to approve the minutes of the August meeting. All voted aye. It was moved by Blincow and seconded by Setzler to approve the bills. All voted aye.

Director's report: Kelly will be joining the membership of the Rotary Club and Chamber of Commerce. Kelly gave a program about Nigeria to PEO. She will also be giving a program to the Rotary about same trip. She will be looking into value of some of the Library art work. The new laptop has arrived and she is working on setting up staff e-mail. She is looking into First Search to directly get inter-library loan books from all over U.S.; presently SILO gets these for us. She has purchased new locking DVD cases to help on DVD thefts. She sent letters to retirement homes about taking our old books on tape; many came and took some of these off our hands. Lynette Licht attended a meeting about adult computer training. Kelly is attending Public Library Management classes. Kelly has set up an account with Amazon to get books we can't get from B&T. She may be discontinuing the order from Ingram as our paperbacks are overflowing. Banner for Teen section was ordered.

Old business:

New binders were ordered.

Planning committee session was discussed.

Library info newsletter was shared (will go out with water bill).

Chamber coffee for Kelly will be on September 19.

New business:

Stence mentioned that rural people don't get a water bill, thus no newsletter. There was discussion on how to get out this info.

Talk on possible Friday closing change, survey will be conducted.

Kelly will be attending ILA in Dubuque in October, will be speaking to all the vendors.

Carpets will be cleaned: will need to close early on a Saturday.

Trustee education, spending a few minutes at each meeting for education updates; board was agreeable.

Schroeder discussed human resources policy review with a need for updating insurance policy regarding Kelly. It was moved by Siemann and seconded by Stence to draft new policy. Motion was amended pending Schroeder speaking to city clerk Laura Schaefer about policy.

Hartley thanked Kelly for her passion and enthusiasm. Board agreed.

Next meeting is October 20 (planning session).

Meeting adjourned at 6:50.

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Gary Schroeder—President

Judy Behm--Secretary